

# CORPORATE POLICY

<b>Manual/Library Name:</b> Clinical Operations	<b>No:</b> CO-3.004
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<b>Title:</b> Medication Brought to the Facility by the Patient	<b>Effective Date:</b> 09/22/2021
	<b>Previous Versions:</b> 09/19/16; 03/21/13; 02/28/09
	<b>Approved By:</b> Executive Leadership Team
	<b>Approval Date:</b> 09/20/2021

## I. Scope:

This policy applies to Tenet Healthcare Corporation and its subsidiaries and affiliates other than Conifer Holdings Inc. and its direct and indirect subsidiaries (each, an “Affiliate”), any other entity or organization in which Tenet or an Affiliate owns a direct or indirect equity interest of greater than 50%, and any entity in which an Affiliate either manages or controls the day-to-day operations of the entity (each, a “Tenet Entity”) (collectively, “Tenet”).

## II. Purpose:

To provide for patient safety, continuity of care, and appropriate patient billing in circumstances when the patient brings his or her own Medications (“Patient’s Own Medication” or POM) to facilities operated by Tenet Entities (each a “Facility”).

## III. Definitions:

**Medications:** All drugs, including prescription drugs, non-prescription drugs, homeopathic and herbal remedies, botanical products, and investigational drugs.

## IV. Policy:

Facilities will provide safe and effective handling, administration, and documentation of Medications brought into the Facility by a patient.

## V. Procedure:

- A. If a patient is admitted as an inpatient or is being treated as an outpatient at the Facility and brings Medications to the Facility, the nurse should encourage the patient to send the Medications home with a responsible family member or patient representative.  
  
If the patient cannot send the Medications home, the Facility staff shall store the Medications in accordance with CO-3.004.PR.01 Documentation of Medication Brought by the Patient.
- B. If the Facility staff will administer Medications brought by the patient, the Facility staff should administer the Medications in accordance with CO-3.004.PR.01 Documentation of Medication Brought by the Patient.
- C. The Facility shall only permit use of a POM if a Medication with the same efficacy is not available through the pharmacy or the Medications are part of a clinical study that if not given would

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jeopardize the patient’s medical care and/or his/her ability to continue to participate in his/her clinical research study.

- D. If the pharmacy can procure a patient’s Medication, it will procure the Medication and store it in accordance with CO-3.004.PR.01 Documentation of Medication Brought by the Patient.
- E. The pharmacy may not dispense, nor may a nurse or other Facility employee be involved with the administration of any herbal or complementary Medications or any other Medication that is not approved by the FDA; except in the case of investigational Medications that, if not given, would jeopardize the patient’s medical care or the ability to continue to participate in a clinical research study as validated by the study principal investigator.
- F. If an investigational Medication is allowed for patient use, the Facility staff will implement a process to track usage in accordance with CO-3.004.PR.01 Documentation of Medication Brought by the Patient.

## VI. Enforcement:

All employees whose responsibilities are affected by this policy are expected to be familiar with the basic procedures and responsibilities created by this policy. Failure to comply with this policy will be subject to appropriate performance management pursuant to all applicable policies and procedures, up to and including termination. Such performance management may also include modification of compensation, including any merit or discretionary compensation awards, as allowed by applicable law.